Present:
Cody Bourque, SGA President, Natchitoches
Lauren Michel, Natchitoches Student Representative
Mark Daniels, Natchitoches Student Representative
Joe Campbell, SGA President, Shreveport
Megan Smith, Shreveport Student Representative
Justin McKnight, Shreveport Student Representative
Ashley Weingartner, Ft. Polk Student Representative
Jennifer Long-Martin, Student Technology Support Specialist/Recorder

The chair, Cody Bourque, called the meeting to order at 4:43 p.m., Jennifer Long Martin acting as Recorder of the minutes.

The first item on the agenda was the approval of the May 8, 2008 minutes, Mark made the motion, Joe seconded, motion carried.

The next item on the agenda was the budget for 2008-2009, the budget with supporting documentation was presented.

**Lab Development**
Shreveport Campus Student Lab Upgrade – (Objectives 1, 3) - $57,531.86; Replace student workstations.

Watson Student Lab Upgrade – (Objectives 1, 3) - $53,369.19; Replace student workstations.

Kyser Student Lab Upgrade - (Objectives 1, 3) - $19,633.15; Replace student workstations.

ROTC Student Lab Upgrade - (Objectives 1, 3) - $10,597.29; Replace student workstations.

Chemistry Student Lab Upgrade - (Objectives 1, 3) - $19,633.15; Replace student workstations.

Jonesville Student Lab Upgrade - (Objectives 1, 3) - $26,120.65; Replace student workstations.
FACS Student Lab Upgrade - (Objectives 1, 3) - $23,525.77; Replace student workstations.

Psychology Student Lab Upgrade - (Objectives 1, 3) - $23,525.77; Replace student workstations.

Mark made the motion to approve all of the Lab Development budgeted items, Lauren seconded, motion carried.

Special Initiatives:
University Grants – (Objectives 1 - 10) - $200,000.00; Grant proposals for the university community to apply for.

Shreveport Campus – (Objectives 1 - 10) - $41,562.12; Equipment for student use on the Shreveport campus.

Ft. Polk Campus – (Objectives 1 - 10) - $27,573.00; Equipment for student use on the Ft. Polk campus.

Student Training Center – (Objectives 1, 3) - $55,186.76; A student hands-on training facility for students to learn about the different technologies used at NSU.

Recreation Complex Messaging System – (Objectives 1, 3) - $6,917.14; To connect the complex to the main campus messaging system.

Lauren made the motion to approve all of the Special Initiatives budgeted items, Joe seconded, motion carried.

Operating Costs/Maintenance
Lab Supplies – (Objectives 1, 3, 8) - $35,000.00
Norton Anti-Virus – (Objectives 1, 3, 6) - $14,932.00
Imail/Active Directory – (Objectives 1, 3, 6) - $2,995.00
Print Manager for Student Labs – (Objectives 1, 3, 6) - $1,118.75
Student Dial-Up – (Objectives 1, 3) - $48,000.00 – the committee agreed to suspend this item on the budget until further review of how many lines and number of students actually use this service.
Equipment/Delivery Transportation – (Objectives 1) - $2,016.00
Resource Center Copier – (Objectives 1, 3) - $3,948.00
Deep Freeze for MAC/PC Workstations – (Objectives 1, 3, 6) - $1,638.27
Microsoft Office for labs – (Objectives 1, 3, 8) - $16,700.58
SPSS for Psychology Lab – (Objectives 1, 3, 8) - $14,842.00
Print Servers & software for labs – (Objectives 1, 3, 6) - $5,616.98

Mark made the motion for everything under Operating Costs and Maintenance to be funded, Lauren seconded, motion carried.
Maintenance
Approved with Operating Costs
Lab Supplies/Workstations maintenance – (Objectives 1, 3) - $10,000.00

Infrastructure
None

Personnel:
Non-Classified – (Objectives 1, 10) - $98,100; Cody made the motion to increase the salary of the Student Technology Fee Support Specialist by $6,000.00 along with the title change from Support Specialist to Coordinator. He also made the motion to increase the technical support position by $4,000.00. Mark seconded, motion carried.

Lab Assistants/Coordinators – (Objectives 1, 10) - $181,440.00; Joe made the motion, Mark seconded, motion carried.

A roll call vote was taken to approve the 2008-09 Student Technology Fee budget; Cody, yes; Lauren, yes; Mark, yes; Ashley, yes; Joe, yes; Meagan, yes; Justin, yes. Budged was approved.

The next item discussed was the User Fee Agreement. No changes were needed to the agreement at this time. The 2008 agreement will be placed on the website after the STAT chair meets with Dr. Webb for signatures

Next, the Student Technology Fee Expenditure Guidelines, S.T.A.T. Purpose and Membership, the SREB report and the 2008-2013 NSTEP documents were discussed.

All documentation will be posted to the S.T.A.T. website for viewing.

With no old business to address the meeting was adjourned at 5:46 p.m.

Next meeting was scheduled for December 2, 2008.

STAT Chair, Cody Bourque, SGA President

Reorder, Jennifer Long-Martin

Date

11/4/08